

PROPOSED COUNCIL STUDY ISSUE

For Calendar Year: 2004

Continuing ☐

Mandatory ☐

New ☐

Previous Year (below line/defer) ☒

Issue: Review Seismic Safety and Safety Sub-Element

Lead Department: Public Safety

General Plan Element or Sub-Element: Seismic Safety and Safety Sub-Element

1. What are the key elements of the issue? What precipitated it?

The Seismic Safety and Safety Sub-Element was last revised in 1993. The City's general practice is to consider updating general plan sub-elements within a 10 year timeframe. This item was presented to Council at the Council Study Issues Workshop in December 2002 and Council voted to defer it. DPS staff believes it will be better to conduct this review after the organization structure positions are filled and the proposed new budget structure is in place.

2. How does this relate to the General Plan or existing City Policy?

All sub-elements are required to be reviewed to ensure they conform to current knowledge, city policies and practice. The Seismic Safety and Safety Sub-Element is one of six sub-elements to the Community Development Element of the General Plan.

3. Origin of issue:

Councilmember: _____

General Plan: Seismic Safety and Safety Sub-Element

Staff: Public Safety Department

4. Due date for Continuing and Mandatory issues (if known): _____

5. Multiple Year Project? Yes ☐ No ☒ **Expected Year of Completion** _____

6. Estimated work hours for completion of the study issue.
- | | |
|--|------------|
| (a) Estimated work hours from the lead department | 200 |
| (b) Estimated work hours from consultant(s): | 0 |
| (c) Estimated work hours from the City Attorney's Office: | 5 |
| (d) List any other department(s) and number of work hours: | |
| Department(s): Community Development | 10 |
| Total Estimated Hours: | 215 |
7. Expected participation involved in the study issue process?
- (a) Does Council need to approve a work plan? Yes ☐ No ☒
- (b) Does this issue require review by a Board/Commission? Yes ☐ No ☒
- If so, which Board/Commission? _____
- (c) Is a Council Study Session anticipated? Yes ☐ No ☒
- (d) What is the public participation process?
8. Estimated Fiscal Impact:
- | | |
|----------------------------|----------|
| Cost of Study | \$ _____ |
| Capital Budget Costs | \$ _____ |
| New Annual Operating Costs | \$ _____ |
| New Revenues or Savings | \$ _____ |
| 10 Year RAP Total | \$ _____ |
9. Staff Recommendation
- ☐ Recommended for Study
- ☐ Against Study
- ☐ No Recommendation
- ☒ Deferred

Explain below staff's recommendation if "for" or "against" study. Department director should also note the relative importance of this study to other major projects that the department is currently working on or that are soon to begin, and the impact on existing services/priorities.

Public Safety OES staff has experienced several changes in supervision and management over the last year. Additionally, there are significant projects to be completed in 2004 such as the continued rebuilding of the neighborhood preparedness program, outreach to the business community and EMO training for city staff. A revision to the Sub-Element will require a significant dedication of the two OES employees.

Staff believes that a review of this sub-element should be done after the vacant management staff positions are filled and the proposed new budget structure is in place. Delaying this project will allow the integration of the new Assistant Directors into the organization and this process.

Department Director

Date

City Manager

Date